



## Campolindo High School Athletic Boosters

### BOARD MEETING MINUTES

August 1, 2024 – 5:30pm to 7:30pm

**Location: Erin Volkmer's Home (303 Tharp Drive, Moraga)**

**Present: Dave Walls, Jen Wen, Ted Ting, Joe Dougherty, Bob Sofman, Erin Volkmer**

**Call to Order 5:40**

**Approve 6-6-24 Minutes**

*Erin*

DW motion TT second; passes w/ all ayes

**Treasurer Update & June Financials**

*Jen (30 mins)*

- Jen presented June Financials
- Livestream equipment - over budget by \$4k
  - **ACTION:** Bob will provide inventory of equipment, Journalism dept may purchase equipment from Boosters as they are taking ownership
  - Decision: Boosters will continue to pay NFHS licensing fee for coming year and any additional equipment going forward will need to be purchased by Journalism dept (MEF grant)
  - Update to 24-25 budget: \$4k licensing fee, \$2k equipment (already spent)
- Female Strength Conditioning
  - Avg of 10-12 students used per session in 23-24 school year
  - Team discussed if it was worth continuing this program
  - Decision: continue one more year, increase marketing, increase controls, and revisit next year
  - **ACTION:** Dave will include this talking point when he meets with Coaches and Team parents to encourage female athletes to take advantage of this program
  - Budget = \$3k this year

- **ACTION:** Boosters to contact Rob and ask for better controls/tracking of invoices to make sure we are keeping to the budget. Also want to track participants and which sports they are involved in

TT motioned to adopt updates to budget, JW second; passes w/ all ayes

## 2024-25 Sports Physicals & Membership Updates

*Erin (15 mins)*

- First Sports Physicals event was 7/29
  - 157 sign ups, \$7850 revenue
- Next SP event is 10/21
  - Next Steps include marketing, open webstore back up
  - Ideas for next time include: add music, move walk-ins to 7:00 hour, send indiv email reminders with time slots, need 3-4 more clipboards, more pens, consider staggering practitioners
- Membership gear to be distributed on Cougar Day
  - Liz is recruiting volunteers
  - **ACTION:** Dave to ask new Recruits (Ken and Hubert) if they are available to help pack the gear on Sunday, August 11th
  - Idea to ask kids from a team to come help (Cheer, Flag Football) UPDATE: Erin ran this by Liz and we likely won't go this route as adults might be better suited for packing
  - Volunteer cards will be included in envelopes with Booster cards, will also include at Boosters table on Cougar Day, ask Ray to say a few words during his speech to Freshman families

## President's Update

*Dave (30 min)*

- Communication Plan for Coaches/Team Parents
  - July - Bob communicated transition details
  - August 8th - Dave will meet with Team Parents & Coaches
  - Dave will send follow up emails after the Aug 8th meeting
  - **ACTION:** Dave will be meeting with Ray to discuss funding priorities and with Liz to discuss her experiences as Team Liaison
- Recruiting Process and Update on potential new Board Members
  - Ken Shin and Hubert Ma have both expressed interest in joining. Dave will be following up with them both this week. He'll invite them to the next Board meeting
- Follow ups from last meeting
  - Joe secured new sponsor (StrivePath)
  - Dave, Bob, Jen have been meeting re: transition

- Dave is working on keeping the current president's email. Will meet with Bob on this offline

### **Confirm Next Mtg:**

*Erin (10 min)*

Team agreed the next meeting will take place on Thursday, September 5th 5:30-7:30. Will include the following agenda items:

- Funding priorities for '24-25 school year (discuss with Ray)
- Budget earmarked for T&F - how will funding decisions be made, upcoming stadium improvement plan (discuss with Ray)
- Formalize plan for Alumni outreach
- Vote - new board members

### **Adjourn - 7:15**

#### **Prep Materials:**

[Minutes](#)

[President's Update](#)

[Athletic Director Update](#)

**Financials**